

**THE HEIGHTS CHARTER**  
2710 Alpine Blvd. Suite E, Alpine CA 91901

**AGENDA**  
**REGULAR BOARD MEETING**  
**December 10, 2018**  
**3:45 pm**

**OPENING PROCEDURES**

- **CALL TO ORDER**

- **ROLL CALL**

Michelle Lenore  
Kristi Scherbaum  
Kellie Peel  
Monica White

Present    Absent

Summer Herrin  
Diana Whyte  
Debra Cramsie

Present    Absent

- **FLAG SALUTE**

**COMMUNICATIONS**

- **Oral Communications** (Non-agenda items): *According to public meeting laws, no individual presentation shall be more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*
- **Director's Report**
  - Enrollment Update
  - Facilities Update
  - LCAP Update
  - 6<sup>th</sup> Grade and 8<sup>th</sup> Grade Camp
  - Other

**REQUESTS TO ADDRESS THE BOARD / PRESENTATIONS** - No presentations are scheduled this month.

**CONSENT ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.*

1. Approval of Minutes. It is recommended that the Board approve the minutes from the October 15, 2018 regular board meeting.

**DISCUSSION AND/OR ACTION ITEMS**

1. Review/Approve: First Interim Report FY 2018-2019
2. Review/Approve/Sign: First Interim Financial Report Certification for FY 2018-2019
3. Review/Approve: Unaudited Budget FY 2018-2019
4. Review/Approve: Financial Statements and Supplemental Information (Audit Report) for Year Ending June 30, 2018
5. For Information Only: Profit & Loss Budget vs Actual July – October 2018
6. For Information Only: Balance Sheet as of October 31, 2018
7. For Information Only: Cash Flow 2018-2019

**ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

Next meeting will be held on February 25, 2019 at 3:45 pm.